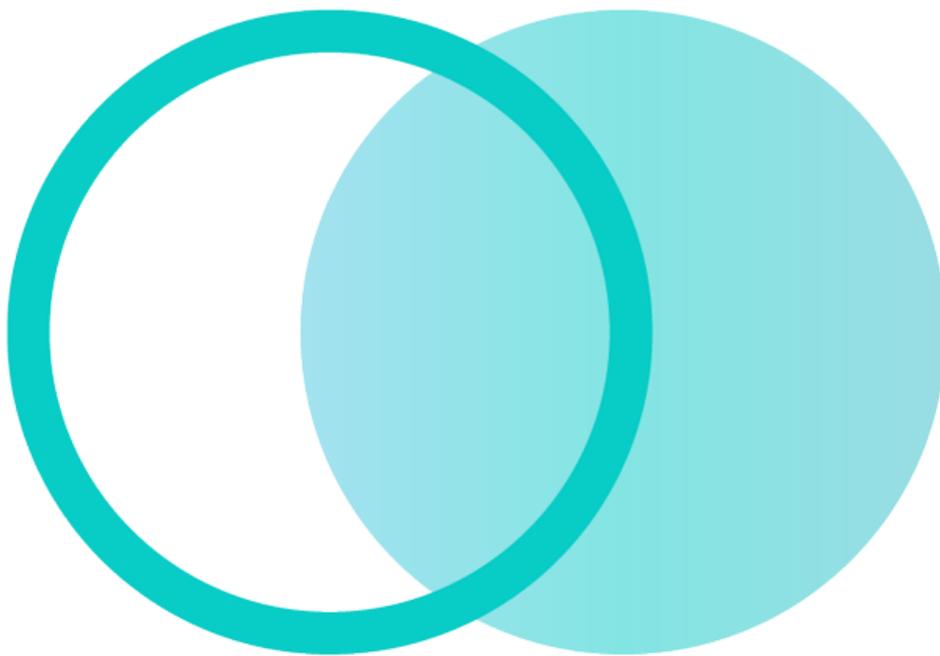

OneOmics Suite

User Account Setup Guide



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The OneOmics suite is a unified platform that enables processing and analysis of data files acquired on a SCIEX ZenoTOF 7600 or TripleTOF 5600, 5600+, 6600, or 6600+ system. It enables visualization of large and complex data sets for proteomics, metabolomics, and multi-omics applications. The web-based and cloud-powered suite also enables easy access, fast processing, and collaborative sharing.

Google Chrome is recommended for use with the OneOmics apps, which are available at <https://oneomics.sciexcloud.com>. The two supported cloud storage solutions include the Data Store, a SCIEX storage solution, and the Illumina BaseSpace Sequence Hub.

Each OneOmics license comes with a group account. This group account contains the user accounts of the users who have access to the system.

User accounts can have the User role or the Administrator role. The User role has access to processing and analysis tools. The Administrator role has access to these tools, as well as the group administration tools. Administrators can add (invite), change, and delete users, and update the license.

This document provides instructions for registering, setting up, and managing a group account. It is intended for users with an Administrator role.

Account Setup Overview

These are the steps for setting up a group account:

1. The organization orders the software from a SCIEX representative, or from the online store.

Note: When SCIEX creates the group account, the contact e-mail address will be used as the Administrator. To use a different e-mail address, notify the SCIEX representative.

2. SCIEX creates the group account and applies the purchased license.
3. SCIEX invites the contact user to join the group as an Administrator.
4. The contact user registers for an account on the software. Refer to the section: [Register a User Account on the OneOmics Suite](#).
5. If required, the contact user changes the group properties. Refer to the section: [Manage the Group](#).
6. The contact user adds additional users with the User or Administrator role. Refer to the section: [Add a User](#).
7. (Optional) If the Illumina BaseSpace Sequence Hub storage option is being used, then register with Illumina BaseSpace. Refer to the section: [Illumina BaseSpace Sequence Hub](#).

Register a User Account on the OneOmics Suite

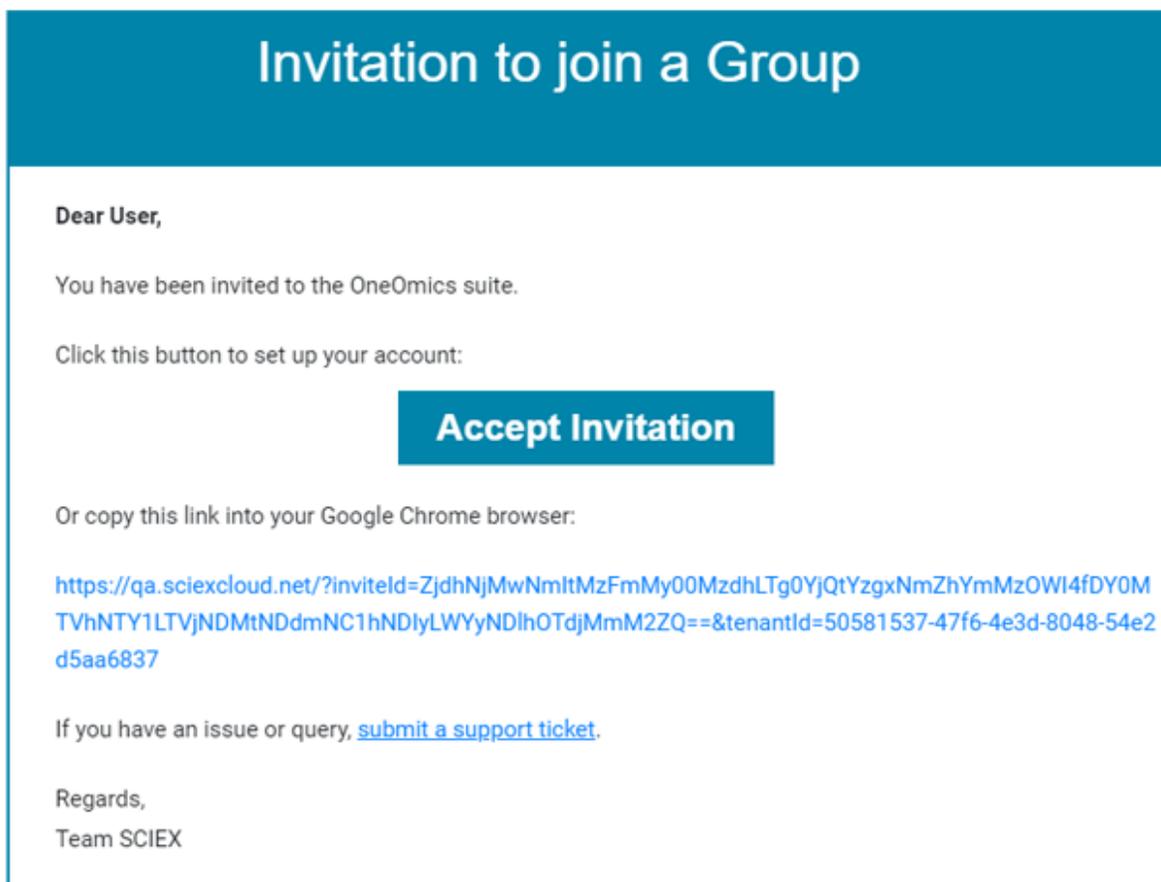
2

After creating the group account, SCIEX invites the contact user at the organization to join the group as an Administrator. The contact user receives the invitation in an e-mail from notifications@sciexcloud.com, with the subject **OneOmics System**.

After registering, the Administrator can invite additional users to join the group. The users receive the invitation by e-mail.

Figure 2-1 Invitation to join a Group: Example

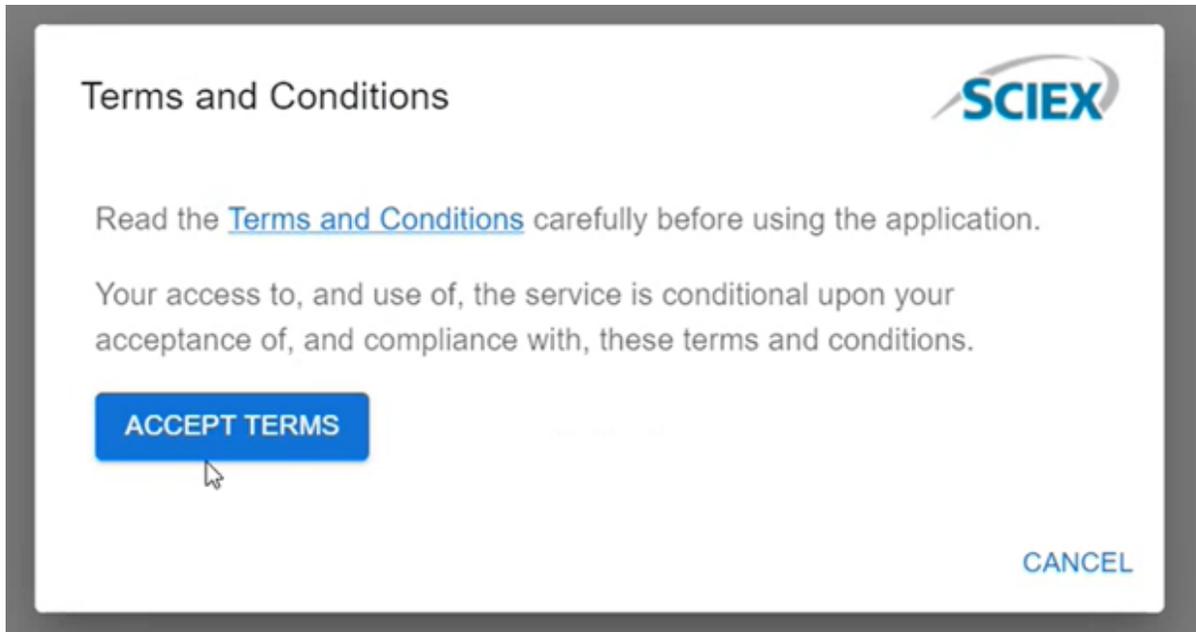
Invitation to join a Group account on OneOmics suite



Register a User Account on the OneOmics Suite

1. In the e-mail, click **Accept Invitation** or open the link in a browser.

Figure 2-2 Terms and Conditions



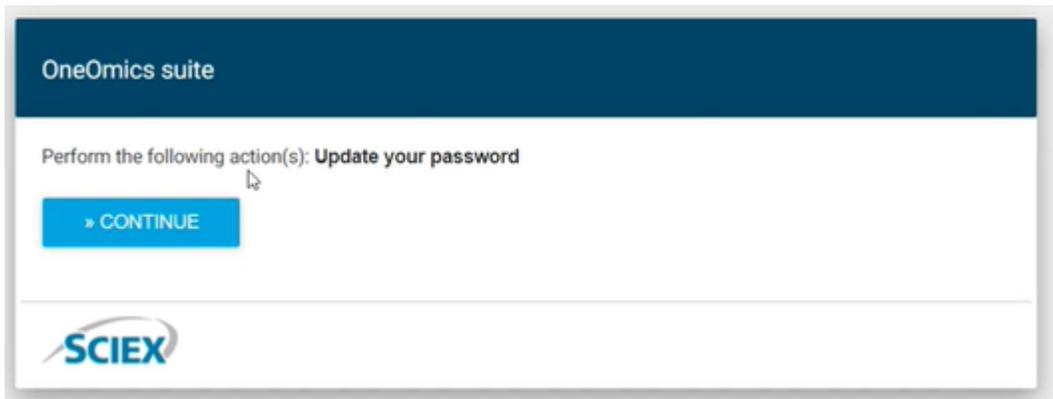
2. Click **Terms and Conditions** and view the terms and conditions.
3. Click **ACCEPT TERMS**.

The software prompts for a **First Name** and **Last Name**.

Figure 2-3 Registration Dialog

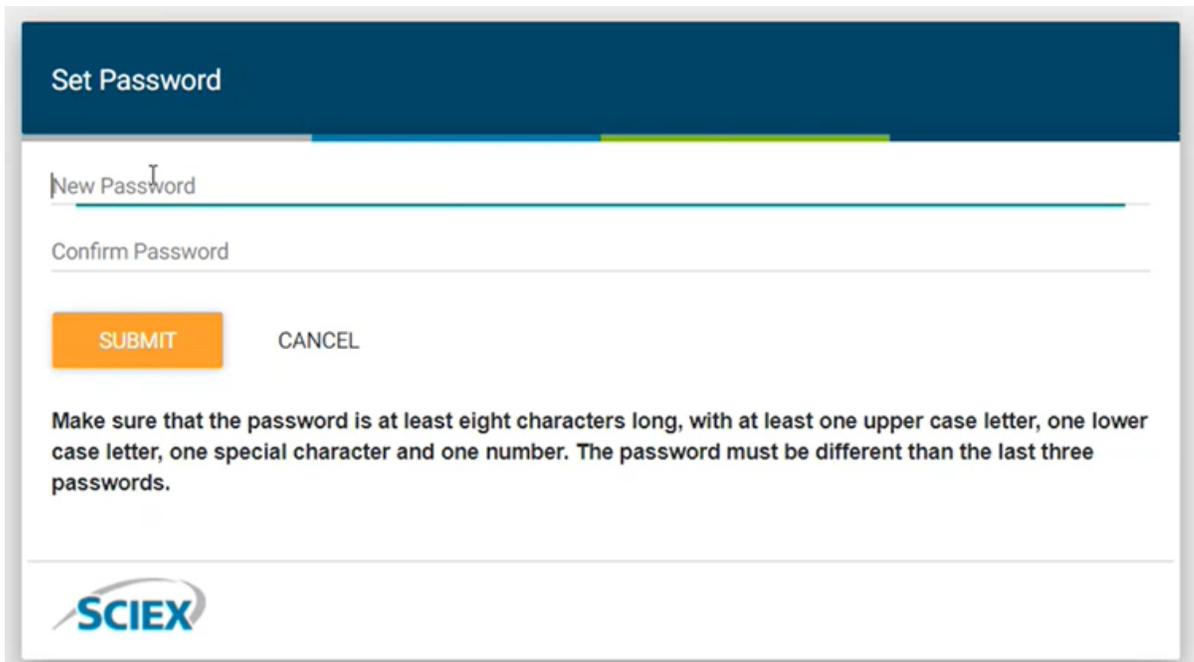
4. Type the first name and last name of the contact user, and then click **REGISTER**. An e-mail is sent to the contact user, asking that a password be created.
5. Click the link in the e-mail to update the account with a password.

Figure 2-4 Update your password



6. Click **CONTINUE**.

Figure 2-5 Set Password Dialog



7. Type a password for the account in the **New Password** field and type it again in the **Confirm Password** field. Then click **SUBMIT**.
The account is now active.

Log On to the User Account

3

1. In Google Chrome, go to <https://oneomics.sciexcloud.com>.

Figure 3-1 Welcome to OneOmics Suite Dialog

Welcome to OneOmics Suite

Log in

Email

Password

SIGN IN

FORGOT PASSWORD

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2. Type the account e-mail and password.
3. Click **SIGN IN**.

Manage the Group

4

A user with the Administrator role can change the group name and description, and update the group license.

Note: To add users to the group, refer to the section: [Add a User](#).

1. Log on to OneOmics suite.
2. Click **Settings**  > **Manage Account**.
The group Dashboard page opens. For information about the contents of the group settings page, refer to the section: [Group Settings](#).
3. In the General section, click **Edit** .
The General dialog opens.
4. Edit the fields in the following table, as required.

Table 4-1 Group Fields

Field	Description
Name	The group name, up to 255 characters. The group name must be unique.
Description	(Optional) A description of the group, up to 255 characters.
License	The license key, supplied by SCIEX. The license key controls the features available, and the expiry date. After changing the license key, click Validate .
Data Quota	(Read-only) The data storage limit for the group, controlled by the license.
Compute Quota	(Read-only) The compute usage limit for the group, controlled by the license.

5. Click **Save**.

Group Settings

Field	Description
Dashboard Tab	
Name	The name of the group account.

Manage the Group

Field	Description
Description	A description of the group account.
License	The software license, and the date that the license expires. An Administrator can update the license.
Features	The list of licensed apps.
Data Usage	The Data Store storage used and the licensed limit.
Compute Usage	The processing time consumed and the licensed limit. The compute usage for a job is the product of the number of samples processed and the duration of the processing job. Processing jobs include Per File and Multi-file searches in the ProteinPilot, iTRAQ, and Ion Library apps, Extractor and Assembler in the Proteomics and Metabolomics apps, and Transform and Assembler in the DIA Results app. Activities such as results import and viewing do not consume processing time.
Users (For Administrator Role)	
Name	The name of the user.
Email	The e-mail address of the user.
Role	The user role, either User or Administrator .
Status	The user status. The status might be Invited , if an invitation has been sent to the user, but not yet accepted, or Active , if the user has accepted the invitation and registered.
Actions	Available actions for the user account, including Edit () , Delete () , and Resend Invitation ( →).

Users with the Administrator role can add users; change user properties, including the user role; and delete users.

Add a User

1. Log on to OneOmics suite. Refer to the section: [Log On to the User Account](#).
2. Click **Settings** () > **Manage Account**.
The group Dashboard page opens.
3. Click **Invite User**.
The Invite User dialog opens.
4. Fill in the fields in the dialog.

Table 5-1 User Fields

Field	Description
Email	The e-mail address of the user. The invitation will be sent to this e-mail address.
Role	The level of access to the system. Options include: <ul style="list-style-type: none">• User: The user has access to the processing and analysis features of the system.• Administrator: The user has access to the processing and analysis features of the system, as well as access to the administrative functions.

5. Click **Invite**.
The user is added, with the status **Invited**. After the user accepts the terms and conditions and creates a password, the user status changes to **Active**.

Tip! If the user does not accept the invitation before the link expires, then resend the invitation by clicking **Resend Invitation** () on the Users tab.

Change a User

A user with the Administrator role can change the user first name, last name, and role. The user e-mail address cannot be changed. Users cannot change their own role.

Manage Users

Tip! Users can change their own first name and last name using the **Update Profile** command.

1. Log on to OneOmics suite. Refer to the section: [Log On to the User Account](#).
2. Click **Settings** () > **Manage Account**.
The group Dashboard page opens.
3. Click **Users**.
The Users dashboard opens.
4. Click **Edit** () beside the user to be changed.
The Edit User dialog opens.
5. Change the user first name, last name, or role, as required.

Table 5-2 User Fields

Field	Description
First Name	The first name of the user, up to 50 characters.
Last Name	The last name of the user, up to 50 characters.
E-mail Address	(Read-only) The e-mail address of the user, as defined when the user was added.
Role	The level of access to the system. Options include: <ul style="list-style-type: none">• User: The user has access to the processing and analysis features of the system.• Administrator: The user has access to the processing and analysis features of the system, as well as access to the administrative functions.

6. Click **Save**.

Delete a User

Users cannot delete their own user accounts.

1. Log on to OneOmics suite. Refer to the section: [Log On to the User Account](#).
2. Click **Settings** () > **Manage Account**.
The group Dashboard page opens.
3. Click **Users**.
The Users dashboard opens.
4. Click **Delete** () beside the user to be deleted.

A confirmation prompt is shown.

5. Click **Delete**.

ILLUMINA BaseSpace Sequence Hub **A**

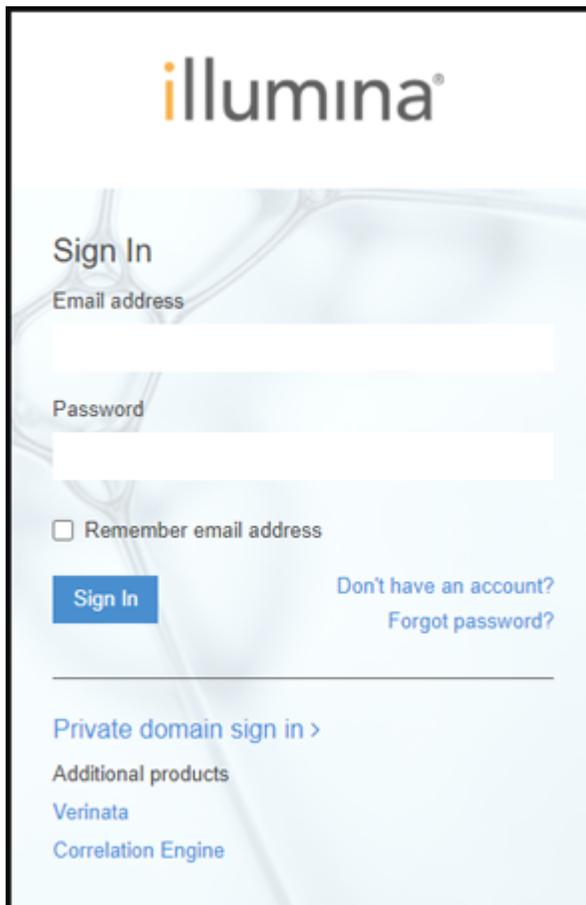
Optionally, if the Illumina BaseSpace Sequence Hub is being used for storage, then do the procedures in this section to link the OneOmics suite to an Illumina account.

All of the users in the group must create an account on Illumina BaseSpace Sequence Hub to link to their user accounts in the OneOmics suite.

Register an Illumina Account

1. Go to <https://basespace.illumina.com>.

Figure A-1 illumina Logon Dialog



The screenshot shows the Illumina Sign In dialog box. At the top is the Illumina logo. Below it is the text "Sign In". There are two input fields: "Email address" and "Password". Below the "Email address" field is a checkbox labeled "Remember email address". To the left of the "Sign In" button is a blue button labeled "Sign In". To the right of the "Sign In" button are two links: "Don't have an account?" and "Forgot password?". Below the "Sign In" button is a horizontal line. Below the line is the text "Private domain sign in >". Below that is the text "Additional products". Below that are two links: "Verinata" and "Correlation Engine".

2. Click **Don't have an account?**.

Figure A-2 Register Dialog

The screenshot shows the 'Register' dialog box for the Illumina BaseSpace Sequence Hub. At the top is the Illumina logo. Below it, the title 'Register' is displayed. A link for 'Already have an account? Sign in' is provided. The form contains several input fields: 'Email address', 'First name', 'Last name', 'Password' (with a 'Guidelines' link), and 'Confirm password'. A 'Location' dropdown menu is set to 'United States'. At the bottom, there are two buttons: 'Create Account' and 'Cancel'.

3. Complete the registration form and then click **Create Account**.
A confirmation e-mail will be sent.
4. Click the link in the confirmation e-mail to confirm registration.
An e-mail will be sent to confirm the activation of the Illumina account.

Link an Illumina Account to the OneOmics Suite

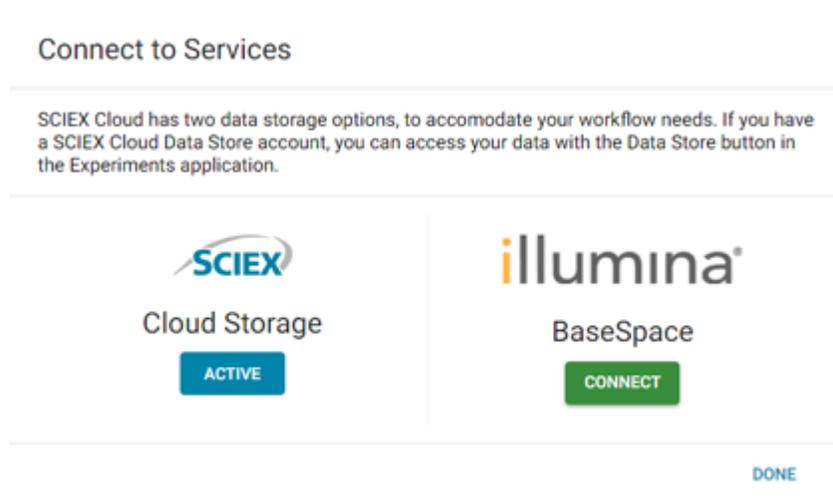
Note: For Illumina BaseSpace Sequence Hub storage, register for an Illumina account. Refer to the section: [Register an Illumina Account](#).

ILLUMINA BaseSpace Sequence Hub

Note: Users of the beta version of the OneOmics suite must re-link their Illumina accounts.

1. Log off of Illumina BaseSpace Sequence Hub.
2. Log on to the OneOmics suite.
3. Click **Settings** (⚙️) > **Connect Services**.

Figure A-3 Connect Services Dialog



4. Click **Connect** under **BaseSpace**.

Figure A-4 illumina Logon Dialog

illumina®

Sign In

Email address

Password

Remember email address

[Sign In](#) [Don't have an account?](#)
[Forgot password?](#)

[Private domain sign in >](#)

Additional products

[Verinata](#)

[Correlation Engine](#)

5. Type the logon credentials and then click **Sign In**.
6. Read and accept the end user license agreement.
The Connect to Services dialog is shown. The BaseSpace account is now connected (Active).
7. Click **Done**.

Contact Us

Customer Training

- In North America: NA.CustomerTraining@sciex.com
- In Europe: Europe.CustomerTraining@sciex.com
- Outside the EU and North America, visit sciex.com/education for contact information.

Online Learning Center

- [SCIEX Now Learning Hub](#)
- [SCIEX OneOmics Suite User community](#)

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- sciex.com/request-support

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